



Higher Education Financial Services

DC ONEAPP

REQUIRED SUPPORTING DOCUMENTS - CHECKLIST

Incomplete supporting documents will be returned to your and your DC OneApp will be incomplete. **You can not be considered for an award if your DC OneApp is incomplete.**

DOMICILE VERIFICATION (Please provide **ONE** of the following)

- ☐ Certified D-40 Tax Return ([Electronic via DC ONEAPP](#))
- ☐ Certified D-40 Extension and Certified D-40 from previous tax year
- ☐ 12-month Temporary Assistance for Needy Families (TANF) or DC Food Stamps
- ☐ 12-month Child Support Document
- ☐ 12-month history of Retirement/Annuity Document
- ☐ 12-month history of Social Security Disability Income (SSDI) or Social Security Income (SSI) Document
- ☐ 12-month history of Unemployment Benefits or Worker's Compensation disability Document
- ☐ Ward of Court Letter
- ☐ Other Please contact the OSSE at 202-727-2824 to speak with your assigned counselor.

DC ONEAPP FORM (You may obtain this document from www.dconeapp.dc.gov)

- ☐ Affirmation/Legal Disclaimer Statement

CURRENT UTILITY BILL (Please bring in **ONE** of the following, not more than 45 days old)

- ☐ Utility Bill, no cell phones
- ☐ Bank or Mortgage Statement
- ☐ Pay Stub
- ☐ Utility Letter, from landlord or on rental office letterhead, stating utilities are included in rent

SAR (From www.fafsa.ed.gov)

- ☐ PDF Version, Option 2 of the Print Summary on FAFSA website

CITIZENSHIP DOCUMENTATION (You will need **ONE** of the following **ONLY** if you are **NOT** a US citizen)

- ☐ Permanent Residence Card or Alien Registration Receipt Form I-151/551
- ☐ Certificate of Citizenship or Naturalization
- ☐ I-94 Arrival Departure Record or computer generated I-94A

3 Steps into completing the DC ONEAPP

1. Complete the DCONEAPP online www.dconeapp.dc.gov
2. Complete your FAFSA www.fafsa.ed.gov
3. Bring in your supporting Documents which apply to you off of the checklist.

NEW DC OneApp Deadline ...May 31st

DC OneApp completed after May 31st will be placed on the Wait List
Wait List status significantly reduces your chances of funding

202-727-2824 www.dconeapp.dc.gov